

BARUNGA FESTIVAL

JUNE 9-11 2017 MUSIC SPORT CULTURE

GUIDELINES FOR INFORMATION AND COMMERCIAL STALLS

PURPOSE

Barunga Festival is a celebration of remote Indigenous community life through music, sport and culture.

Barunga Festival benefits the community of Barunga and the people of the region economically, socially and culturally.

With its long history and proud tradition of celebrating life and attracting people from far and wide, Barunga Festival offers a unique and valuable opportunity for small businesses to showcase and sell their products, for stalls to provide nutritious food to the audience and for both non-government and government service providers and community groups to engage their clients.

The Barunga Festival Organising Committee invites groups and organisations to apply to have a food stall, commercial stall or an information booth at the 2017 Barunga Festival.

Barunga Festival is a healthy lifestyle event. As a family friendly event it is smoke, drug and alcohol free and a healthy food policy has been developed for the food vendors (attached). A crowd of up to 4,000 people is expected at the 2017 event.

APPLICATION PROCESS

After reading these guidelines, please fill out the appropriate form (Information Booth or Commercial Stall) and fax or email to Skinnyfish Music (see individual forms for contact details).

Support material required: copies of Public Liability Insurance and Work Cover Insurance for the duration of the festival

SELECTION PROCESS

The Barunga Festival Organising Committee will select successful stalls based on adherence to best practice principles and diversity of products. Selection of stalls is at the absolute and sole discretion of the BFOC and decisions are final.

GUIDELINES FOR INFORMATION AND COMMERCIAL STALLS

SECURITY

Night Patrol from Roper Gulf Shire communities will be in attendance and NT police will have a presence at the festival, however 24-hour security coverage is not to be expected. Stallholders may remove stock/equipment each night if you wish and it is suggested you remove expensive items and daily takings each night. Please ensure your stall is secured at the end of each day. All effort is made to secure the site but no responsibility will be taken for loss or damage to any person or goods whether or not that loss, damage or injury arises from the negligence of staff or agents of the Barunga Festival. It is the responsibility of Stall Holders to possess adequate property damage insurance for their own property used at the Festival.

ELECTRICAL EQUIPMENT

Information stalls power is limited to major sponsors.

It is the stallholder's responsibility to provide lights, power boards and any leads for equipment. All items must be tagged and dated by a registered electrician, and be labeled with stallholders name prior to set up at the event. 10 and 15 amp circuits are available for Information Booths (major sponsors only) and Commercial Stalls.

PARKING AND SET-UP

A Site map will be provided to successful participants. Vehicular access to stall areas will be limited to set up (pre-10am on Friday and Saturday) and pack down time (Monday morning).

TRAINEES FOR INFORMATION BOOTHS ONLY

In partnership with Batchelor Institute of Indigenous Tertiary Education, 30 adult students are available to assist you and learn from you on your stall. These students are completing the Defence Indigenous Development Program engaging with army skills, life skills, language, literacy and numeracy with the aim of getting into the army or into full time work in another area. There will be four mentors with them to assist and manage the trainee program. Reflecting the community development philosophy of the current committee and management, Barunga Festival Organising Committee would like stallholders to consider having a trainee on the stall. There is NO need to pay these trainees and they are insured and hold ochre cards.

ALL STALL OWNERS WILL PROVIDE:

- Appropriate housing for your operation;
- All furniture/equipment required;
- All signage;
- All staff and all transport and accommodation of staff.

THE FESTIVAL WILL PROVIDE:

- Access to a crowd of approximately 4000 people;
- Power for major sponsors;
- A dedicated, undercover Art Shed for commercial Art stalls;
- A dedicated area for information booths;
- A dedicated, atmospheric eating area with seating and lighting for food vendors

IMPORTANT DATES

Application Closing Date: Friday April 7

Successful contacted: Friday April 21



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2017 INFORMATION BOOTH REGISTRATION FORM

REGISTRATION FEE

\$450 + GST per booth,
includes 2 weekend entry
passes (value \$100).
Additional personnel will be
required to purchase a ticket.

STALLHOLDERS WILL PROVIDE

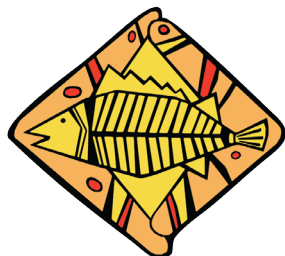
3 x 3 metre 'pop up' style
shade secured with
appropriate weights and
pegging

INFORMATION STALL OPENING HOURS:

Friday (optional)
midday until 5pm;
Saturday and Sunday
10am - 5pm

STALL NAME	
CONTACT PERSON	
PHONE	
EMAIL	
Description of information and promotional material that will be provided at the stall	
Please provide details for invoice: \$450 + GST	
Would you like to have a trainee at your stall for 4 hours a day?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PLEASE RETURN THIS FORM BY EMAIL: INFO@BARUNGAfestival.COM.AU OR BY FAX: 8941 9066



BARUNGA FESTIVAL

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2017 COMMERCIAL STALL REGISTRATION FORM

REGISTRATION FEE

\$1,000 + GST per stall, includes 3 weekend entry passes (value \$150).

Additional personnel will be required to purchase a ticket.

COMMERCIAL STALL OPENING HOURS:

Friday (optional) – from midday;

Saturday and Sunday – early until late (entertainment finishes at midnight);

Monday morning – optional.

STALL NAME	
CONTACT PERSON	
PHONE	
EMAIL	
Description of stall and approximate prices points.	
Please provide details for invoice: \$1000 + GST	

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